



VACANCY POSTING

Vacancy:	Plant Operator
Description of Position:	Casual
Number of Vacancies:	1 Position
Unit:	Plant Operations
Employee Group:	CUPE Service
Wage Grid:	\$31.275
Shift Work:	Yes
Weekend Work:	Yes

Date Posted:	July 18, 2025
Closing Date & Time:	July 25, 2025 at 1700 hours
Reference Number:	25-139 CAS PLANT OPERATOR
Clinical Manager:	Sam Hutchingame x6209

Please note: this posting is for an existing vacancy

ROLES AND RESPONSIBILITIES

PATIENT SAFETY

Every employee's responsibility is to ensure that the hospital's patient safety goal continues to be the centrepiece of our quality and risk management program and that every patient is treated within a safe environment. To ensure compliance with this goal, each employee must:

- Find, report, and prevent incidents/near misses or adverse effects
- Communicate/report areas of concern immediately to your Manager
- Complete a Near Miss Form or Incident Report to communicate or report incidents or near misses

SUMMARY OF POSITION:

Reporting directly to the Manager, Building Services, the Building Services – Plant Operator is responsible for the operation of boilers, boiler related equipment, HVAC equipment, diesel generator and transfer switches for emergency power, medical air/vacuum systems, water treatment equipment, domestic hot and cold water systems, parking system mechanical equipment and biomedical waste. These duties reflect the general details consider to be necessary to describe the principal functions of the job identified and shall not be detailed description of all work requirements that may be inherent in the position.

NATURE AND SCOPE OF WORK

OPERATION OF BOILERS

- Ensure the safe operation of boilers and related equipment at all times
- Maintain boiler logbook as required
- Record temperature, pressures, water readings

- Perform accurate water treatment tests making adjustments as needed for the boilers and the water softening/de-alkalizing system and ensuring proper stock levels are maintained

PREVENTATIVE MAINTENANCE

- Maintain, repair and replace parts or complete pieces of equipment through regular preventative maintenance program or when needed for emergency repairs
- Repair and overhaul pumps and heat exchangers
- Replace valves and associated equipment on the steam system or boiler and boiler related equipment
- Service and repair of mechanical equipment throughout the hospital property
- Operate and clean the incinerator
- Operate and maintain the domestic hot water and environmental heating systems
- Monitor equipment noting operating characteristics and recording required readings
- Operate and maintain air handling systems, heating/ventilation and air conditioning systems, exhaust hoods, louvers, refrigeration units and all other environmental control devices
- Operate, maintain and supervise the medical vacuum pumps and related equipment
- Repair and replacement of valves, meters thermostats, etc.
- Cleaning and painting of all powerhouse equipment on an ongoing basis
- Repair plumbing for steam, hot water and heating pipes
- Operate the hospital fire system for arming and disarming zones as required
- Operate and maintain the parking gate system

MISCELLANEOUS LABOUR

- Perform duties as described in the hospital fire manual during a fire alert during the day shift and in a call back
- Perform duties as described in the hospital disaster manual
- Help contractors to install/repair routine Preventative Maintenance to building systems equipment as required, such as ice machine, commercial dishwasher, elevator, environmental controls, etc.
- Repair a variety of building components and equipment
- Monitor snow removal activities and contact the contractor as needed
- Cleaning all mechanical areas
- Attend various training in-services
- Lock and unlock the Dillabough Professional Centre
- Handle minor and emergency maintenance calls on weekends and stats
- Provide cylinder gas exchange as necessary
- Wear necessary safety equipment and follow specified safety procedures while performing duties

MANUALS/GUIDELINES USED

- Fire Manual
- Disaster Manual
- Occupational Health and Safety Act
- Administrative/Departmental Policies and Procedures
- Infection Control Manual
- Operating Engineers Act
- Boiler and Pressure Vessels Act
- Ontario Building Code
- Ontario Fire Code
- Plumbing Code

QUALIFICATIONS

- Three years working experience in the operation of boilers, water treatment processes, diesel generators and transfer switches, medical vacuum system, water softeners, domestic hot water system, is essential
- Working Knowledge of the Ontario Building Code, Ontario Fire Code, Safety Codes, and Plumbing Codes an asset
- Building Environmental Systems Operator Certification from a recognized college and/or an Ontario 4th Class Stationary Engineering Certificate an asset
- Working knowledge of the application and purpose of preventative maintenance systems an asset
- Ability to work under minimum supervision
- Computer knowledge an asset
- Experience in AHU's, closed loop heating, exhaust hoods, refrigeration, HVAC systems and plumbing an asset
- Knowledge of basic electrical, painting, glazing, masonry, pipe fitting and welding an asset
- Ability to handle the demands of a physical labour as required to complete duties and responsibilities
- Must be willing to work in a co-operative manner with other staff and contractors, lending assistance, guidance and expertise
- Ability to participate in an on-call system with 30-minute response
- Public Safety

ALIGNMENT WITH WDMH COMMITMENT STATEMENT

The duties and responsibilities of this position include alignment with the Winchester District Memorial Hospital's Commitment Statement. It is the Hospital's mandate to ensure that all employees adhere to the following as a duty of their employment:

Our Commitment

We are here to care for our patients with compassion - close to home and with our partners.

We pursue excellence in all we do.

We are one team. We value respect, accountability, innovation, and learning.

APPLICATION INFORMATION

Further information is available from **Sam Hutchingame at extension #6209**. Interested employees should apply in writing, by email only indicating their qualifications to Brenda Fancey, Corporate Manager - Recruitment, Compensation and Benefits at bfancey@wdmh.on.ca. When applying for any posted vacancy it is mandatory that you provide a thoroughly completed Application for Employment or attach a resume with all of the necessary information to assist in determining whether you meet the requirements of the position as outlined on the posting. Failure to do so will result in your application being screened out of the competition.

At WDMH, we want you to experience work that is positive and rewarding -- in a safe, supportive and professional environment. We are driven by Compassionate Excellence and are committed to providing an inclusive and barrier-free work environment. We invite all qualified applicants to explore careers with WDMH.

Accommodations are available on request for candidates taking part in all aspects of the selection process.